

# GreenScapes Garden Center & Landscape Co. Application for Employment

Name: _____	Date of Application: _____
Address: _____	Social Security #: _____
City, State, Zip: _____	Home Phone #: _____
Driver's License #: _____	Cell Phone #: _____

Position you are applying for:    **LANDSCAPE**                      **GARDEN CENTER**                      **LAWN MAINTENANCE**

Employment Category:                      **FULL TIME**    **PART TIME**                      Date You Can Start: \_\_\_\_\_

Have you ever applied to GreenScapes before?    **YES**    **NO**                      If yes, give date: \_\_\_\_\_

Are you employed now?	<b>YES</b>	<b>NO</b>	May we contact your employer?	<b>YES</b>	<b>NO</b>
Are you on a layoff and subject to recall?	<b>YES</b>	<b>NO</b>			
Are you legally able to work in the United States?	<b>YES</b>	<b>NO</b>			
Are you able to perform any and all job functions without reasonable accommodation?	<b>YES</b>	<b>NO</b>			
Are you over the age of 18?	<b>YES</b>	<b>NO</b>			
Have you ever been convicted of a felony?	<b>YES</b>	<b>NO</b>	If yes, please describe:	_____	
_____					
Have you ever been injured on the job?	<b>YES</b>	<b>NO</b>	If yes, please explain:	_____	
_____					
Have you ever received Workman's Compensation for a job related injury?	<b>YES</b>	<b>NO</b>			
If yes, please explain:	_____				
_____					

Do you currently have a valid New York State Driver's License?    **YES**                      **NO**                      Expiration Date: \_\_\_\_\_

Is your Driver's License in good standing?                      **YES**    **NO**

Would you be willing to provide a Department of Motor Vehicles Driver Report?                      **YES**                      **NO**

# GreenScapes Garden Center & Landscape Co. Application for Employment

---

**Employment History: Please start with your most recent or current job. Include military service assignments.**

Company Name: _____	Position Held: _____
Company Address: _____ _____	Company Phone: _____
	Supervisor: _____
Duties & Work Performed: _____	
Reason(s) for leaving: _____	
Length of Employment:      From _____	To _____
Beginning Salary: \$ _____	Ending Salary: \$ _____

Company Name: _____	Position Held: _____
Company Address: _____ _____	Company Phone: _____
	Supervisor: _____
Duties & Work Performed: _____	
Reason(s) for leaving: _____	
Length of Employment:      From _____	To _____
Beginning Salary: \$ _____	Ending Salary: \$ _____

Company Name: _____	Position Held: _____
Company Address: _____ _____	Company Phone: _____
	Supervisor: _____
Duties & Work Performed: _____	
Reason(s) for leaving: _____	
Length of Employment:      From _____	To _____
Beginning Salary: \$ _____	Ending Salary: \$ _____

---

# GreenScapes Garden Center & Landscape Co. Application for Employment

---

**References: Please list three references that are not family or friends.**

Name: _____	Telephone #: _____
Address: _____	City, State, Zip: _____
Name: _____	Telephone #: _____
Address: _____	City, State, Zip: _____
Name: _____	Telephone #: _____
Address: _____	City, State, Zip: _____

<b>Education</b>	High School	College/University	Graduate/Professional
School Name(s):	_____	_____	_____
Years Completed:	9    10    11    12	1    2    3    4	1    2    3    4
Diploma/Degree:	_____	_____	_____
Courses of Study:	_____	_____	_____
Specialized Training, apprenticeship, skills and extracurricular activities?	_____	_____	_____
Honors or Awards:	_____	_____	_____

What are your goals? And, in what way would this position support you to achieve your goals? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List hobbies, sports, business or social activities in which you participate: \_\_\_\_\_

\_\_\_\_\_

How will GreenScapes benefit by awarding you a position with the company? \_\_\_\_\_

\_\_\_\_\_

---

# GreenScapes Garden Center & Landscape Co. Application for Employment

---

**Please list any special skills or qualifications acquired from previous employment or other experiences that you feel may be helpful to us in considering your application:**

---

---

---

**Math Calculations: In a retail company, it is important to be able to work well with numbers. Use the back of this sheet to calculate your answers.**

A customer's items total \$87.58 and they give you a \$100 bill. What change should you give the customer? \_\_\_\_\_

If you received 2 dozen hanging baskets and sold three of them the first day, how many are left? \_\_\_\_\_

Two hundred customers came in to the store today and only one hundred of them made a purchase. What percentage of the customers made a purchase today? \_\_\_\_\_

## **Applicant's Statement**

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not positions are available at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this company is of an "at will" nature, which means that the Employee may resign at any time and the Company may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the Company.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

Signature of Applicant: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Applicant Name (printed): \_\_\_\_\_

Application Issued by: \_\_\_\_\_

Date: \_\_\_\_\_

---